

Exchange Programmes: Key data 2015 - 2016

Full legal name if the institution KU Leuven
ERASMUS code B LEUVEN01
Rector Prof. Dr. Rik TORFS

Address Naamsestraat 22 box 5000
Postal code and town 3000 Leuven
Country Belgium

Website www.kuleuven.be/english

CONTACTS CAMPUS LEUVEN & CAMPUS KORTRIJK

Dean Prof. Dr. Luc Sels Faculty of Economics and Business
Erasmus Coordinator Prof. Dr. Maarten Goos Economics
Prof. Dr. Chris Lefebvre Business Studies
**Exchange Student Mobility Adviser
- inbound/outbound** Mrs. Lieve SMETS

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Campus Leuven and Campus Kortrijk
KU Leuven
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Belgium
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E-mail Lieve.Smets@kuleuven.be
Website FEB www.feb.kuleuven.be/eng/edu/exchangestudents

APPLICATION DETAILS

Deadline nomination

Once the student is nominated he/she will receive instructions via E-mail on how to complete the application. Students should be nominated directly to:

Lieve.Smets@kuleuven.be

First semester:
Second semester:

15 April 2015
1 October 2015

Deadline application

All students will have to fill in an online Application Form no later than

First semester:
Second semester:

1 May 2015
1 November 2015

English courses

See website FEB

Language Requirements

Proficiency in English is required. Level of English must be **ADVANCED**. Student must be able to understand, speak, read and write both general and academic English fluently. (Please provide proof)

Student Services KU Leuven

www.kuleuven.be/english/student-services/student-services-leuven



Great Market Square of Leuven

ACADEMIC CALENDER 2015 - 2016

Monday 17 August 2015

During the week of Monday 14 September 2015

Monday 21 September 2015

Tuesday 22 September 2015

Saturday 19 December 2015

Monday 21 December 2015 till Sunday 3 January 2016

Monday 4 January 2016 - Thursday 7 January 2016

Friday 8 January 2016 - Saturday 31 January 2016

Tuesday 2 February 2016

Start of the registration period for academic year 2015-2016

Orientation Days for International Students

Opening ceremony of the academic year 2015-2016

Start of classes in the first semester of 2015-2016

End of classes in the first semester

Christmas and New Year Holidays

Exam preparation. No classes

First semester exams

Patron's Feast Day – university offices will be closed!

Monday 1 February 2016 - Sunday 7 February 2016

During the week of Monday 1 February 2016

Monday 8 February 2016

Mid-year break. No classes

Orientation Days for International Students

Start of classes in the second semester

Monday 28 March 2016 – Sunday 10 April 2016

Saturday 21 May 2016

Monday 23 May 2016 – Thursday 2 June 2016

Friday 3 June 2016 - Saturday 25 June 2016

Tuesday 16 August 2016 – Saturday 3 September 2016

Easter Holidays

End of classes in the second semester

Exam preparation. No classes

Second semester exams

Examination retakes for failed students 2015-2016

COURSES FOR EXCHANGE STUDENTS

ENGLISH COURSES @ FACULTY OF ECONOMICS AND BUSINESS

After admission students will receive a list of available courses.

Courses offered autumn 2015 will be similar to courses offered autumn 2014 and courses offered spring 2016 will be similar to those offered spring 2016.

OVERVIEW ENGLISH COURSES

Website : www.feb.kuleuven.be/eng/edu/englis-courses-academic-year-2013-2014-website.pdf

DUTCH LANGUAGE COURSES

At the request of the International Office, the Leuven Language Institute (ILT) organizes 'Dutch for Foreign Students' courses. These are free introductory Dutch language courses which are only open to Erasmus students. The course lasts 3 months, is meant for beginning students and aims at getting students acquainted with the vocabulary of every-day life.

Students who already have a basic or advanced level of Dutch can gain entry to one of the higher levels of the regular courses if they pass the placement test. The level 1 to 5 modules can be taken either intensively (12 hours/week) or over a more extended period (6 hours/week). The perfection level 6 is only offered at a pace of 6 hours/week.

Besides the courses throughout the academic year, the ILT also offers a full-time intensive summer course in Dutch language and culture. The course consists of 80 hours and takes place from Friday 31 July 2015 till Friday 28 August 2015 (20 hours a week). The course is open to undergraduates and graduates of all areas of study who wish to improve their knowledge of and communicative skills in Dutch. Besides the theoretical courses, many conversational exercises and complementary activities are planned (lectures, cultural happening, trip etc.). The course is intended for students of different levels, from beginners to intermediate and advanced. The tuition fee is € 370 for all students.

Please visit the ILT website for more information: www.ilt.kuleuven.be/english/

HOUSING

UNIVERSITY RESIDENCE HALLS

The KU Leuven has reserved about 200 of its 1400 non-subsidized university residence rooms to house international students taking part in the Erasmus exchange programs. These rooms are randomly located amongst rooms for Flemish students or other international students and they are spread over seven residences across the city of Leuven. The offer of rooms in university residences is limited.

You can find more information concerning these rooms and an application form on the following website: www.admin.kuleuven.be/sab/ex/en/accommodation/index

Practical arrangements (date of arrival, what to do on arrival, checking in etc.) can be made directly with the landlord.

PRIVATE MARKET

Most exchange students stay in individual rooms with shared facilities in houses on the local private housing market. Depending on the period of your stay and the time of your arrival the offer can be limited. Information regarding private accommodation in Leuven for exchange students can be found on:

www.kuleuven.be/accommodation - **Check this site for the latest information!**

We advise all exchange students to arrive well before the start of their courses in order to arrange their housing. Students studying in Leuven during the first semester or for a full academic year are recommended to arrive at least two or three weeks in advance, or to visit Leuven sometime in August and book a room. The week before the start of the academic year is the most difficult time to find both temporary and permanent accommodation. We strongly recommend students to book temporary guest housing themselves, quite a few weeks in advance. Guest housing can be found on:

www.kuleuven.be/accommodation

Single room: furnished, kitchen and bathroom to share with other students in the house. Blankets, sheets and pillows are not provided! Average price: € 350 per month. The average price for a single room with private comfort, e.g. a private toilet or kitchen, is € 400/month.

Studio (not available in the university residences): private kitchen and bathroom, furnished. Blankets, sheets and pillows are NOT provided! Average price: between € 450 and € 500 per month.



Faculty of Economics and Business - Restored historical building

WHAT EXCHANGE STUDENTS SHOULD BRING

EEA-students

(EEA: **European Economic Area**: 27 countries of European Union plus Iceland, Norway and Liechtenstein)

1. identity card or passport
2. the official forms which prove the student is affiliated with a health insurance in its home country and which is valid in Belgium (EHIC: European Health Insurance Card)
3. proof that he/she is registered as a student at their home university
4. the "letter of admission"

Although students with the **Swiss nationality** are **non-EEA citizens** they also have to bring the same documents as EEA students should bring.

non-EEA students

1. passport, with "Authorisation for provisional sojourn" (student visa) if required (for a stay longer than 90 days)
2. for those who do not require a student visa: a proof of solvency or proof of scholarship
3. proof that he/she is registered as a student at their home university
4. the "letter of admission"

EEA- and non-EEA-students:

Please read the information about insurances and health care on:

www.kuleuven.be/english/admissions/



Town Hall – Great Market Square of Leuven