

Student Exchange Fact Sheet for 2015/2016

Name of the Institution:	Karlshochschule International University
Location:	Karlsruhe, Germany
ERASMUS Code / EUC-Nr.	D KARLSRU08 / 228223
CONTACT DETAILS:	
Head of the International Office:	Dr. Jutta Walz, jwalz@karlshochschule.de Tel. +49 721 1303-555, fax +49 721 1303-300
International Coordinator:	Ulrike Reincke, ureincke@karlshochschule.de Tel. +49 721 1303-557, fax +49 721 1303-300
Postal address:	Karlstraße 36 – 38 76133 Karlsruhe Germany
International Office website:	http://karlshochschule.de/en/international/welcome/
ACADEMIC CALENDAR:	
Fall semester dates:	
Intensive German course for beginners:	September 1 – 18, 2015
Official arrival days:	September 17 – 18, 2015
Orientation period:	September 21 – 25, 2015
Teaching period:	September 28, 2015 – January 29, 2016
Final exams:	January 2016
Spring semester dates:	
Intensive German course for beginners:	February 2016
Official arrival days:	February 24 – 25, 2016
Orientation day:	February 26, 2016
Teaching period:	February 29, 2016 – July 1, 2016
Final exams:	June 2016
APPLICATION PROCESS:	
Language requirements:	<ul style="list-style-type: none"> ▪ level of B2 or above according to the Common European Framework of Reference for Languages or ▪ IELTS of 6.0 or above or ▪ Internet-based TOEFL score of at least 80 points or ▪ Online Accuplacer English as a second language (ESL) assessment <p>Not applicable for native speakers.</p>

Documents required for application:	<ul style="list-style-type: none"> ▪ Online Application http://application.karlshochschule.de/en/ ▪ Official transcript of records ▪ Course list ▪ Resumé (<i>curriculum vitae</i>) ▪ Passport-sized photograph (pdf) ▪ Passport copy ▪ Proof of English language skills
Fall semester deadline:	31 May
Spring semester deadline:	15 November
ACADEMIC INFORMATION:	
Language of instruction:	English
Course catalogue:	Partners and nominated students receive the list of courses offered. See also course structure under programme pages on http://karlshochschule.de/en/
Grading system:	1.0 – 1.5 = “excellent” 1.6 – 2.5 = “good” 2.6 – 3.5 = “satisfactory” 3.6 – 4.0 = “fair” / “sufficient” (minimum passing grade) 4.1 – 5.0 = “insufficient”
PRACTICAL INFORMATION:	
Services available to exchange students	<ul style="list-style-type: none"> ▪ Pick-up service from Karlsruhe train station ▪ Student advisers ▪ Facebook forum for exchange students ▪ Semester ticket for public transportation ▪ Social activities, e.g. get-togethers and trips ▪ Guide for International Students with information about academic and organizational matters, such as registration in Germany, opening a bank account etc. (will be sent to accepted students before the start of the orientation)
Health insurance information	<p>Exchange students need proof of health insurance coverage for the duration of their studies at Karlshochschule in order to be enrolled.</p> <p>EU-Citizen have to bring their European Health Insurance Card. Non-EU-citizen can sign up for a German health insurance (approx. 65 € / month) or can purchase one in the student’s home country. The minimum health insurance coverage applies for enrolment:</p> <ul style="list-style-type: none"> ▪ 60,000 € – 80,000 € for one semester ▪ 100,000 € – 120,000 € for two semesters, <p>whether or not the requirements for visa might be lower. Health insurances with lower coverage cannot be accepted.</p>

<p>Housing information</p>	<p>The International Office provides recommendations on how to find accommodation (see separate sheet). Exchange students are recommended to make housing arrangements <i>as early as possible</i>. The student dorms often require an application a few months before the start of the semester, but students should also start applying early if they choose to take a room in a shared apartment. We recommend for students to pursue a variety of options, contact different landlords or students offering a room in shared flats and place their own announcements on housing portals such as www.wg-gesucht.de, writing an in-depth introductory letter. When new offers are coming in, it is crucial to react fast.</p>
<p>Karlsruhe Student Union (Studentenwerk Karlsruhe)</p>	<p>All students who wish to be enrolled in a German university need to pay the semester fee to the <i>Studentenwerk Karlsruhe</i> (Karlsruhe Student Union), which is in charge of the canteens and residence halls and offers psychological counseling, legal and other services. This amount includes insurance fees for a liability insurance that covers cases of damage which are directly related to your studies. You can find more information about its services at http://www.studentenwerk-karlsruhe.de/en.</p> <p>The fee for the Student Union is € 67.70 per semester. The fee for the Karlsruhe Student Union needs to be paid by the start of each semester.</p>
<p>Transportation</p>	<p>Karlsruhe offers a well developed system of public transportation (bus, tram, city and regional railway) so that all districts can be reached easily and quickly.</p> <p>The Karlsruhe Student Union and the local transport system (KVV) have initiated the so-called "<i>semester ticket</i>" that allows all students enrolled at universities in the Karlsruhe region to use local transportation (trams, buses and regional trains) for a reduced fee. It is valid for one semester (6 months) and costs € 141.50. Students who register with the city of Karlsruhe as new residents receive a voucher for their first semester ticket as part of their welcome package.</p>
<p>Estimated personal expenses per month:</p> <p>Accommodation:</p> <p>Food:</p> <p>Health insurance:</p> <p>Books, transport, other:</p> <p>Total per month:</p>	<p>€ 280 – 380</p> <p>€ 180</p> <p>€ 65</p> <p>at least € 120</p> <p>€ 650 – 800 on average</p>