

# AIU Student Exchange Fact Sheet

As of September 1, 2022

<b>Full Legal Name of the Institution</b>	<b>Akita International University</b>	
<b>Mailing Address</b>	Center for International Affairs Akita International University Yuwa, Akita 010-1292 Japan TEL: +81-18-886-5937 FAX: +81-18-886-5853	
<b>Delivery Address</b>	Center for International Affairs Akita International University 193-2 Aza-Okutsubakidai, Tsubakigawa, Yuwa Akita 010-1211 Japan TEL: +81-18-886-5937 FAX: +81-18-886-5853	
<b>Website</b>	<a href="https://web.aiu.ac.jp/en/">https://web.aiu.ac.jp/en/</a>	
<b>Akita International University (AIU) at a Glance</b>	<b>Programs:</b> Faculty of International Liberal Arts (Global Business Program, Global Studies Program, Global Connectivity Program, Japanese Language Program, Japan Studies Program) <b>Language of Instruction:</b> English, excluding Japanese Language Program <b>Average Class Size:</b> 17 students per class (as of Fall 2021) <b>Degree-seeking Students</b> 841 (undergraduate) <b>Non-Degree-seeking International Students:</b> Spring 2022: 13 (from 13 countries and regions) Fall 2021: 21 (from 11 countries and regions) <b>Full-time Faculty Members*</b> 58 <b>Administrative Staff*:</b> 100 <b>Partner Institutions*:</b> 200 in 51 countries and regions	Figures current as of April 1, 2022

## ■ Center for International Affairs

<b>Director</b>		<b>Ms. Mika Ito</b> <i>Director, Center for International Affairs</i>
<b>International Collaboration Officer</b>		<b>Mr. Travis Senzaki</b> EMAIL: <a href="mailto:ico@aiu.ac.jp">ico@aiu.ac.jp</a>
<b>Inbound Exchange Coordinators</b>	<b>Contact Phone/Email</b>	<b>Inbound Exchange Team</b> TEL: +81-18-886-5937 / EMAIL: <a href="mailto:international@aiu.ac.jp">international@aiu.ac.jp</a>
	<b>General Inbound Supervision</b>	<b>Ms. Naoko Sekiguchi</b> <i>Head, Inbound Exchange</i>
	<b>Africa, Europe</b>	<b>Ms. Terumi Asakura</b>
	<b>Asia, Oceania, UMAP, Special Program</b>	<b>Ms. Yukie Yamamoto</b>
	<b>Americas</b>	<b>Ms. Rikako Toyoshima</b>
	<b>Summer Program</b>	<b>Ms. Kyoko Sasaki</b> EMAIL: <a href="mailto:summerprogram@aiu.ac.jp">summerprogram@aiu.ac.jp</a>
	<b>Special Program</b>	<b>Ms. Satoko Yamauchi</b> EMAIL: <a href="mailto:specialprograms@gl.aiu.ac.jp">specialprograms@gl.aiu.ac.jp</a>
<b>Outbound Exchange Coordinators</b>	<b>Contact Phone/Email</b>	<b>Outbound Exchange Team</b> TEL: +81-18-886-5936 / EMAIL: <a href="mailto:studyabroad@gl.aiu.ac.jp">studyabroad@gl.aiu.ac.jp</a>
	<b>General Outbound Supervision</b>	<b>Ms. Mika Ito</b> <i>Head, Outbound Exchange</i>
	<b>Europe</b>	<b>Ms. Naoko Kawamura</b>
	<b>Asia</b>	<b>Ms. Kanako Morita</b>
	<b>Europe</b>	<b>Ms. Miyuki Kimura</b>
	<b>Americas</b>	<b>Ms. Chelsea Takahashi</b>
	<b>Europe, Africa, North America, Oceania</b>	<b>Ms. Kumiko Takeuchi</b>

## ■ Important Dates

	Fall Semester 2022	Winter Program 2023	Spring Semester 2023	Summer Program 2023
Nomination Deadline	Mar 10, 2022	N/A	Sep 30, 2022	TBA
Application Deadline	Apr 1, 2022	*Only available for those who are enrolled in Fall Semester	Nov 1, 2022	TBA
Arrival Dates	Aug 24, 2022 <b>Orientation Week:</b> Aug 25 - 31, 2022	N/A	April 1, 2023 <b>Orientation Week:</b> April 2 - 7, 2023	TBA
Semester/Program Dates	Sep 2 - Dec 20, 2022 <b>Final Exam Week:</b> Dec 14 - 20, 2022	Jan 5 - Mar 1, 2023 <b>Final Exam Week:</b> Feb 23 - Mar 1, 2023	April 10 - July 31, 2023 <b>Final Exam Week:</b> July 24 - 28, 2023	Mid. Jun - late Jul 2023

Note: The above academic calendar is subject to change.

## ■ Academic Information

Courses Offered to International Students	<p><b>All subject matter courses are taught in English</b> (excluding some higher-level language courses) <b>and are available to international students.</b> International students may not enrol in preparatory English language courses or certain courses that are required for and restricted to degree-seeking students only.</p> <p><b>Please find our most recent course list from the link on our “Academics” page:</b> <a href="https://web.aiu.ac.jp/en/academic/">https://web.aiu.ac.jp/en/academic/</a></p> <p><b>Summer Program</b> <a href="https://web.aiu.ac.jp/en/short-term/summer-program/">https://web.aiu.ac.jp/en/short-term/summer-program/</a></p>																																							
Language of Instruction	<p><b>English</b> (except for language Courses, and a few courses in the Japan Studies Courses for international students with advanced Japanese language skills)</p>																																							
Grading System Academic Transcript	<p><b>Grade Definitions (from Fall semester of AY2009)</b></p> <table><tr><th>Grade</th><th>Score</th><th>Grade Points</th></tr><tr><td>A+</td><td>100</td><td>4.00</td></tr><tr><td>A</td><td>95-99</td><td>4.00</td></tr><tr><td>A-</td><td>90-94</td><td>3.70</td></tr><tr><td>B+</td><td>87-89</td><td>3.30</td></tr><tr><td>B</td><td>83-86</td><td>3.00</td></tr><tr><td>B-</td><td>80-82</td><td>2.70</td></tr><tr><td>C+</td><td>77-79</td><td>2.30</td></tr><tr><td>C</td><td>73-76</td><td>2.00</td></tr><tr><td>C-</td><td>70-72</td><td>1.70</td></tr><tr><td>D+</td><td>66-69</td><td>1.30</td></tr><tr><td>D</td><td>60-65</td><td>1.00</td></tr><tr><td>F</td><td>59 or lower</td><td>0.00</td></tr></table> <p><b><u>Official Academic Transcript</u></b> An official academic transcript will be sent to the international office of the student's home institution by the Division of Student Records within 2-3 weeks after the end of final exams.</p>	Grade	Score	Grade Points	A+	100	4.00	A	95-99	4.00	A-	90-94	3.70	B+	87-89	3.30	B	83-86	3.00	B-	80-82	2.70	C+	77-79	2.30	C	73-76	2.00	C-	70-72	1.70	D+	66-69	1.30	D	60-65	1.00	F	59 or lower	0.00
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Credit System	<p><b><u>Number of Credits Required for Undergraduate Degree</u></b> 124 credits</p> <p><b><u>Standard Number of Credits that Undergraduate Students Complete in One Semester</u></b> 15 credits (most courses are 3 credits so students will be taking 5 courses per semester)</p> <p><b><u>Minimum / Maximum Credits per Semester</u></b> 12 credits* (Minimum) / 18 credits (Maximum) *Required by Japanese Immigration Law</p> <p><b><u>Class Hours and Credits</u></b> One class hour is 50 minutes. (Students are expected to study on their own for two hours per every one class hour, working on preparation, research assignments or homework.) Calculation of one credit is based on the following conditions: a) One credit for a lecture class requires 15 class hours per semester b) One credit for an experimental, laboratory or an activity course requires 30 class hours per semester c) One credit for a seminar requires 15-30 class hours per semester</p>																																							

## ■ Accommodation Information

Residence	All international students are required to live in <b>guaranteed on-campus housing</b> .																											
Homestay	Not available																											
Accommodation and Meal Fee  (Fall/Spring semesters)	<b><u>Accommodation Fees</u></b>		<b><u>Meal Fees</u></b>																									
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	<table><tr><th>Student Housing</th><th>Cost /semester</th></tr><tr><td><b><u>Komachi Residence Hall</u></b> (double occupancy) (utilities included)</td><td>130,000 (FA) 126,000 (SP)</td></tr><tr><td><b><u>Global Village Apartment</u></b> (double occupancy) (utilities included)</td><td>130,000 (FA) 126,000 (SP)</td></tr><tr><td><b><u>Sakura Village Apartment</u></b> (single bedroom, triple occupancy) (utilities included)</td><td>206,500 (FA) 202,500 (SP)</td></tr><tr><td><b><u>Tsubaki Village Apartment (New Apartment)</u></b> (single bedroom, twelve occupancy) (utilities included)</td><td>215,500 (FA) 211,500 (SP)</td></tr><tr><td><b><u>Bedding &amp; Cleaning Fee</u></b></td><td>23,000</td></tr></table>	Student Housing	Cost /semester	<b><u>Komachi Residence Hall</u></b> (double occupancy) (utilities included)	130,000 (FA) 126,000 (SP)	<b><u>Global Village Apartment</u></b> (double occupancy) (utilities included)	130,000 (FA) 126,000 (SP)	<b><u>Sakura Village Apartment</u></b> (single bedroom, triple occupancy) (utilities included)	206,500 (FA) 202,500 (SP)	<b><u>Tsubaki Village Apartment (New Apartment)</u></b> (single bedroom, twelve occupancy) (utilities included)	215,500 (FA) 211,500 (SP)	<b><u>Bedding &amp; Cleaning Fee</u></b>	23,000	<table><tr><th colspan="2">Meal Options</th><th>Cost /semester</th></tr><tr><td rowspan="3"><b><u>Meal Plan</u></b></td><td><b><u>First two-week meals* (Mandatory)</u></b></td><td>14,670</td></tr><tr><td><b><u>21 - Meal Plan (21 meals/week, 3 meals /day)</u></b></td><td>110,000</td></tr><tr><td><b><u>10 - Meal Plan* (10 meals/week, Lunch and Dinner, Monday to Friday only)</u></b></td><td>63,000</td></tr><tr><td colspan="2"><b><u>Pre - paid Card</u></b></td><td>3,000 or 5,000</td></tr></table> <p>*All new students are required to pay meal fees for the first two-weeks. This fee is included in the invoice and must be paid before your arrival.</p> <p>The meal cost for after the first two-week new student orientation period, which varies depending on the meal option you select, must be paid <b>after your arrival</b> by cash or credit card.*The 10-Meal Plan cost varies based on the number of weekdays in the semester.</p> <p>*You can also choose to cook on your own or purchase individual meals from the Cafeteria with cash. (Breakfast: 340 JPY / Lunch: 440 JPY / Dinner: 440 JPY)</p>		Meal Options		Cost /semester	<b><u>Meal Plan</u></b>	<b><u>First two-week meals* (Mandatory)</u></b>	14,670	<b><u>21 - Meal Plan (21 meals/week, 3 meals /day)</u></b>	110,000	<b><u>10 - Meal Plan* (10 meals/week, Lunch and Dinner, Monday to Friday only)</u></b>	63,000	<b><u>Pre - paid Card</u></b>		3,000 or 5,000
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Detailed information about meal plan options and housing information is at :																												
<ul style="list-style-type: none"><li>Housing Information: <a href="https://web.aiu.ac.jp/en/campuslife/housing/">https://web.aiu.ac.jp/en/campuslife/housing/</a></li><li>Dining Information: <a href="https://web.aiu.ac.jp/en/campuslife/dining/">https://web.aiu.ac.jp/en/campuslife/dining/</a></li></ul>																												

## ■ Financial Matters

<b>Required Fees</b>	<b>General Deposit:</b> 20,000 JPY at the time of admission ( <i>Partly Refundable</i> ) <b>International student activity fee:</b> 20,000 JPY per semester ( <i>Non Refundable</i> ) *9,000 JPY during the winter program Please see details at: <a href="https://web.aiu.ac.jp/en/short-term/semester-year-programs/cost-of-living/">https://web.aiu.ac.jp/en/short-term/semester-year-programs/cost-of-living/</a>												
<b>Textbooks</b>	Approximately 15,000 – 50,000 yen per semester												
<b>Transportation</b>	Bus:	AIU to the nearest shopping mall: 200 JPY											
<b>Payment Schedule</b>		<b>Spring Semester</b>	<b>Fall Semester</b>	<b>Winter Program</b>									
	<table> <tr> <td><b>Billing Date</b></td><td>February 1</td><td>July 1</td><td>Dec 15</td><td>*An Invoice will be available in each student's online application account.</td></tr> <tr> <td><b>Payment Date</b></td><td>Last day of February</td><td>Last day of July</td><td>Last day of December</td><td>*The full amount needs to be paid to the AIU bank account by wire transfer.</td></tr> </table>	<b>Billing Date</b>	February 1	July 1	Dec 15	*An Invoice will be available in each student's online application account.	<b>Payment Date</b>	Last day of February	Last day of July	Last day of December	*The full amount needs to be paid to the AIU bank account by wire transfer.		
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<b>Money Matters</b>	<b>Cash and Traveler's Checks</b> <ul style="list-style-type: none"> <li>Bring enough traveler's checks and/or cash to cover your first 5 - 6 weeks in Japan and be sure to exchange them to Japanese Yen <u>before arriving in Akita</u>. It will take a few weeks to open a bank account and receive international wire transfers.</li> </ul> <b>Credit Cards</b> <ul style="list-style-type: none"> <li>You are strongly recommended to bring a valid credit card with you to Japan (Visa, MasterCard, Diner's Club, American Express).</li> <li>Many major banks, hotels, restaurants, etc. accept credit cards, but the majority of local retailers, restaurants, etc. do not accept credit cards.</li> <li>Verify that your contract between you and your credit card company allows you to use your card in Japan before arrival.</li> </ul>												

## ■ Arrival Information

Access to the University	<p>The AIU campus is only an approximately 10-minute drive from Akita Airport and a 30-minute drive from the Akita JR train station.</p> <ul style="list-style-type: none"> <li>• <b>From Tokyo</b> <i>by airplane</i> (Haneda Airport - Akita Airport) → <b>50 minutes</b></li> <li>• <b>From Tokyo</b> <i>by bullet train</i>, Komachi Shinkansen → <b>4 hours</b></li> <li>• <b>From Osaka</b> <i>by airplane</i> (Itami Airport – Akita Airport) → <b>1 hour and 20 minutes</b></li> </ul>
Pick-up Service	Available at <b>Akita Airport</b> and <b>Akita Station</b> during the designated time on the arrival date.
Arrival Information	<a href="https://web.aiu.ac.jp/en/short-term/semester-year-programs/transportation-and-hotel/">https://web.aiu.ac.jp/en/short-term/semester-year-programs/transportation-and-hotel/</a>

## ■ Application Procedure

How to Apply	<p>Application information is available at the following webpage:  <a href="https://web.aiu.ac.jp/en/short-term/semester-year-programs/how-to-apply/">https://web.aiu.ac.jp/en/short-term/semester-year-programs/how-to-apply/</a></p>
Application Forms	Your home institution needs to submit the <b>Online Nomination Form</b> to AIU, and then nominees will receive a username and password to access our Online Application System. Applicants are required to send the application forms and supporting documents by airmail in accordance with the guidelines on the website.
Supporting Documents Required	<ol style="list-style-type: none"> <li>1) Completed and signed <b>Application Form</b></li> <li>2) <b>Official Academic Transcript</b> from home university</li> <li>3) One International Student <b>Reference Form</b> (2 pages each)</li> <li>4) Proof of <b>English Proficiency</b> (if applicable)</li> <li>5) Two <b>ID Photos</b></li> </ol>
GPA Requirement	Applicants must have completed two semesters at an AIU partner institution <b>before applying</b> and have a cumulative GPA (Grade Point Average) of <b>2.50 (4.0 scale) or higher</b> .
Level of English Proficiency Requirement	<p>Applicants whose first language is NOT English are required to achieve a standard of TOEFL ® Test score 71 (iBT) or its equivalent, or IELTS score of 6.0 or equivalent.</p> <p>Please refer to the following webpage:  <a href="https://web.aiu.ac.jp/en/short-term/semester-year-programs/eligibility/">https://web.aiu.ac.jp/en/short-term/semester-year-programs/eligibility/</a></p>

## ■ Visa Information

Student Visa Application Procedure	<ol style="list-style-type: none"> <li>1) Submit the following required supporting documents along with the application documents for AIU admission:  <b>Copy of Passport</b>  <b>Proof of Financial Resources</b> (See detailed instructions at the webpage below)</li> <li>2) After admission to AIU, each student must submit the "Offer Acceptance and Immigration Information Form" online.</li> <li>3) The Center for International Affairs will submit the application for the Certificate of Eligibility (CoE) to the immigration office so that admitted students may apply for a student visa and arrive on AIU campus by our official arrival day. (Please note that AIU may not be able to meet each student's request about the timing of issuance of CoE by the immigration office)</li> <li>4) The Center for International Affairs will send the CoE to the student's home institution.</li> <li>5) The student will apply for a visa by submitting the CoE with supporting documents to the nearest Japanese Embassy or Consulate.</li> </ol> <p>* Please refer to the following webpage: <a href="https://web.aiu.ac.jp/en/short-term/semester-year-programs/how-to-apply/">https://web.aiu.ac.jp/en/short-term/semester-year-programs/how-to-apply/</a></p>
Work Permit	<p>International students may engage in part time work after obtaining a work permit at their airport of arrival. Instructions for applying for a <b>work permit</b> will be provided along with students' CoEs.</p> <p>Please also refer to the webpage: <a href="https://web.aiu.ac.jp/en/campuslife/work-permit-and-re-entry-permit/">https://web.aiu.ac.jp/en/campuslife/work-permit-and-re-entry-permit/</a></p>