

Instruction: submission of fingerprints for foreign citizens

I. Prepare documents:

- Your blue student ID
- Passport
- Notarized translation of your passport
- Migration card
- Registration slip
- Medical certificates (3 sheets)

II. Visit #1

1. Address: Migration Centre at metro Paveletskaya, Bakhrushina Street, house 18, building 1 (ул. Бахрушина д. 18 с.1): <https://goo.gl/maps/zM4cqdWPE1E64oWy6> , <https://yandex.ru/maps/-/CDQ~zJ4O>; Monday-Friday, 9:00 – 18:00
2. Enter the building, get your bag checked by the security guards, and pick up a queue ticket. Then you will be told which counter to go to.
3. Submit your documents at the counter. After your documents have been checked, you will be expected to pay 1 100 roubles. Keep the receipt.
4. Then you will have your photo and fingerprints taken.
5. Check the date when your fingerprint card is expected to be ready (in around 2-7 days).

III. Visit #2

1. Go to the migration centre with your passport and receipt. Collect your fingerprint card.
2. Within 1 day after receiving the card, please email a scan/photo of the documents to SIMO at international.study@hse.ru.

If you have any questions about the procedure, please contact SIMO at international.study@hse.ru or by phone +7 916 971 48 07.