

FUDAN UNIVERSITY

Fact Sheet for Student Exchange 2024-2025 Academic Year

Contact Information	
Name of University	Fudan University
Office dealing with students mobility	Student Mobility Office, Office of Global Partnerships
Mailing address	Office Room 105, Ma Jinming Building Fudan University 220 Handan Road, Shanghai China 200433
Contact details	Name: Ms. Mary Jieying LIN
	Designation: Director for Student Mobility
	Email: marylin@fudan.edu.cn
	Telephone: +86-21-5566-4153 Fax: +86-21-6564-9524
Incoming Exchange Affairs University-wide	Name: Ms. Linda Zihan LIN
	Designation: Incoming Exchange Officer
	Email: incoming@fudan.edu.cn
	Telephone: +86-21-5566-4152 Fax: +86-21-6564-9524
Outgoing Exchange Affairs University-wide	Name: Ms. Mary Jieying LIN
	Designation: Director for Student Mobility
	Email: outgoing@fudan.edu.cn
	Telephone: +86-21-5566-4153 Fax: +86-21-6564-9524
Website for Exchange-related Information	Office of Global Partnerships: https://ogp.fudan.edu.cn/ Course Registration (Undergraduate): http://xk.fudan.edu.cn Course Registration (Graduate): http://yjsxk.fudan.edu.cn/wsxk/ International Students Office: http://iso.fudan.edu.cn/en
Exchange Categories	Fudan provides three different exchange programs. Students must choose ONLY ONE of them: <ol style="list-style-type: none">Chinese Language Program (taking Chinese Language courses at ICES ONLY)General Advanced Program (taking undergraduate-level courses) In general, General Advanced Program students CAN NOT take Chinese Language courses at ICES. Limited Chinese Language courses at ICES and non-credit Chinese language training classes might be available in this program, but there is NO guarantee that they will be available every semester. Registered Chinese Language courses at ICES

will appear on your official transcript, but non-credit Chinese language training classes will NOT.

Undergraduate-level courses in basic medical sciences, clinical medicine, and nursing are not available.

3. **Senior Advanced Program** (taking EMA courses **ONLY**: English-taught graduate-level courses)

EMA course lists: <https://ogp.fudan.edu.cn/16092/list.htm>

Here are the schools/departments that offer EMA courses in Fall 2024: Department of Chinese Language and Literature, School of Economics, School of International Relations and Public Affairs, School of Philosophy.

Other schools/departments DO NOT offer EMA courses.

Application Materials and Procedures

Deadline for Nomination and Application	Fall Semester / Term 1	Spring Semester / Term 2
	Nomination by Apr. 20 Application by May. 1	Nomination by Oct. 20 Application by Nov. 1
<p>*Important Note: If your nominee quit the exchange program AFTER registration at Fudan University, this nominee counts for one semester place.</p>		
<p>Check List for Application (digital documents needed to be uploaded in the application system, NO hardcopies required)</p>	<ul style="list-style-type: none"> ▪ Photocopy of valid Passport (information page, at least 6 months period of validity) ▪ ID photo ▪ Official academic transcript ▪ Language proficiency certificate, if applicable ▪ Major at home university (students will be assigned to a similar school/department and major at Fudan based on major at home university) <p>There is no requirement for letters of recommendation.</p> <p>Undergraduate students please refer to English-taught course list at https://ogp.fudan.edu.cn/16092/list.htm</p> <p>We CAN host students with Chinese Passports or students with travel documents from Hong Kong, Macao and Taiwan, but CANNOT provide on-campus housing.</p>	
<p>Academic Requirements</p>	<p>GPA: Minimum 3.0 GPA on a 4.0 scale (or equivalent scores) Fudan's grading system can be found here: https://ogp.fudan.edu.cn/69/54/c16092a485716/page.htm</p>	
<p>Language Requirements</p>	<ul style="list-style-type: none"> ▪ Chinese Language Program: No language requirements ▪ Students from non-Chinese-native countries: To take Chinese-taught Courses: HSK level 5 (score above 210) ▪ Students from non-English-native countries: To take English-taught Courses: TOEFL IBT above 90 or IELTS test score above 6.5 (no items below 6.0) TOEFL MyBest Scores are acceptable. 	
<p>Online Application Steps</p>	<p>Instructions will be sent to the nominated students via E-mail each semester.</p>	
<p>Application Processing Period</p>	Fall Semester / Term 1	Spring Semester / Term 2
	May.1 – May.31	Nov.1 - Nov. 30
<p>When should the Admission Package be expected?</p>	Early July	Mid December
<p>Academic calendar (2024-2025)</p>	TBD	

Term Period	TBD	TBD
Examinations	TBD	TBD
Public Holidays (usually with long weekends, subject to change)	TBD	TBD

<i>Arrival / Orientation</i>		
Recommended arrival dates	Fall Semester / Term 1	Spring Semester / Term 2
	three days before the first semester day	
Is airport pick-up service available?	No. Fudan does not offer airport pick-ups. Taxis in Shanghai are comparatively inexpensive and convenient.	
Is orientation program available? If yes, when will it be held?	Fall Semester / Term 1	Spring Semester / Term 2
	TBD	
Cost of orientation program	Free of charge	
<i>Medical insurance</i>		
Are exchange students required to purchase a compulsory medical insurance plan? If yes, please provide details.	Insurance is compulsory for all incoming students (further details will be provided in guidelines for nominated students)	
Is purchase of medical insurance recommended?	Purchase of medical insurance or accident insurance in home country as a supplement to Compulsory Medical Insurance is recommended.	
<i>Visa Requirements</i>		
Are exchange students required to obtain a student visa? If yes, what are the procedures?	Yes. Chinese Student Visa type: X1 or X2. X1 visa – two semester exchange X2 visa – one semester exchange (X2 holders are able to apply for an extra enter chance during the exchange) Refer to visa requirements on local consulates' websites.	
Is there any physical examination needed?	Students must complete physical examination after enrollment at Fudan if they stay in the mainland of China for more than 180 days. Physical exam costs around RMB660 yuan and Resident Permit costs around RMB400 yuan. Physical examination after enrollment at Fudan is recommended because the verification of home physical examination record will probably fail due to different physical examination system.	
Are exchange students allowed to do off-campus internship?	General Advanced and Senior Advanced students may apply for off-campus internship but need to submit internship notation in advance. Chinese language students MAY NOT BE ABLE TO apply for off-campus internship.	

Estimated Expenses per Semester (approx. 4 months)

University-administered accommodation	Lodging Fees	
	<p>Main Building: Single Room: 120 Yuan/person/day Double Room (two beds in one dorm room) : 80 Yuan/person/day</p> <p>Supplementary Building: Single Room: 65 Yuan/person/day</p> <p>In addition to the above, other applicable charges include: RMB800 for room reservation (prepaid, counted as part of rent) RMB200 as Room and Key Deposit (Refundable) Living Utilities Fee (electricity, water and internet) Information: https://iso.fudan.edu.cn/isoenglish/16212/list.htm</p> <p>*Important notes: Due to limited available spots, only few students will be able to reserve a spot during dormitory online reservation period.</p> <p style="color: red;">We CAN host students with Chinese Passports or students with travel documents from Hong Kong, Macao and Taiwan, but CANNOT provide on-campus housing.</p>	
Private accommodation	Types	Rental charges
	Inns and hotels (close to campus)	3000-6000 RMB/month
Food/Meals	Around 6000 RMB for one semester	
Personal expenses	Around 1000 RMB/month (laundry, sundries, transportation)	
Academic expenses e.g. books	Around 500 RMB for one semester	
Insurance	400 RMB/semester	
Mid-term course dropping fee (for undergraduate students)	If students apply to drop a course during mid-term, they will have to pay a fee.	

Course-related Information

How many teaching weeks are there in a semester?	18 weeks per semester (16 teaching weeks + 2 exam weeks)
How is a credit point defined?	One instruction hour (45 minutes) per week throughout the semester stands for one credit at Fudan. An academic semester includes 18 weeks. https://ogp.fudan.edu.cn/69/54/c16092a485716/page.htm
Is course information (eg. description, syllabus) available online?	English-taught course list, schedule and syllabus are available at: https://ogp.fudan.edu.cn/16092/list.htm
Can students extend their exchange stint? If yes, please advise application deadline and procedures.	Yes. Application deadlines: May. 1 (for Fall Semester) or Nov. 1 (for Spring Semester) Procedures: get permission from Study Abroad Office of home institution first and then apply to the Office of Global Partnerships at Fudan for extension.
Restricted program or courses (not open to exchange students)	According to agreements clauses. Other restrictions include the following: MBA courses, LLM courses, medical courses, special programs in faculties (e.g. International Cultural Exchange School), undergraduate courses in medicine. EMA courses are available for “Senior Advanced students”; other graduate-level courses are not available to exchange students.
Courses that are only available in one particular semester?	Spring and Fall course schedules are different.
What is normal exchange student load per semester?	6-15 credits for one semester (2-8 courses) (10 credits per semester on average)
Are students allowed to take cross-faculty courses? If yes, are there any restrictions?	Yes. As long as the courses can be registered online successfully.
Most favored faculties?	International Cultural Exchange School; School of Economics/Management/ International Relations & Public Affairs/Social Development & Public Policy etc.
About final transcripts.	Official transcripts will be sent to home university at the beginning of the following term (electronic copies, usually around mid-September to receive transcripts of spring semester and mid-March of fall semester). We cannot provide any official transcripts earlier than that. If you require hard copies, please contact our mobility office at incoming@fudan.edu.cn . Please arrange your personal schedule (graduation, internship etc.) carefully before applying to the exchange programs.